



CLEVELAND BUSINESS CONNECTS™

october issue - 2007

INSIDE



Photo by Banney Taxel

3

*“To anyone involved in personnel-related decisions: First, develop written policies and procedures that adhere to applicable laws and distribute those to all employees. Second, apply those policies and procedures in a consistent and even-handed manner. Finally, document all employment decisions, keeping in mind...if it is not documented, it did not happen.”*

**CHRISTINE COSSLER**

**PRACTICE AREAS: EMPLOYMENT AND LABOR LITIGATION,  
LABOR RELATIONS, EDUCATION LAW  
WALTER & HAVERFIELD, LLP  
CLEVELAND**

**Next month's question:** How do you relieve stress in the office? Have a pithy answer? Send it to us for consideration: [editor@cbcmagazine.com](mailto:editor@cbcmagazine.com). Not all submissions will be accepted for publication; those that are may need to be edited for length.